



Board of County Commissioners • Escambia County, Florida

Paul R. Nobles/Purchasing Manager  
Office of Purchasing

December 9, 2019

To: All Known Prospective Submitters

**ADDENDUM NUMBER 1:**

Re: PD 19-20.010 Solid Waste Ground Water Monitoring Services

All:

Your firm recently received a Request for Letters of Interest for the above-mentioned specification. This Addendum Number 1 states questions from a vendor and answers from the purchasing specialist.

Question 1: On page "i" of the RLI, it says "Offers that are accepted by the county are binding contracts." Does this mean that there will not be an opportunity to further discuss the contract and its terms after submitting a proposal?

Answer: There will be negotiation meetings with the top-ranked firm. An agreement will then be drafted based on the conclusion of the negotiation meetings. If negotiations can not be made with the top-ranked firm, the committee will then move to the second-ranked firm.

Question 2: On page 7 of the RLI, it asks that proposers list all currently active contracts or task orders with Escambia County, other governmental entities and private clients. We have over 300 active projects in our system. Is the expectation that we list all 300+ projects or provide this information only for environmental water quality-oriented contracts/task orders that are similar to this project? Please provide additional guidance.

Answer: Escambia County wants to know if your firm has the capacity to handle this project on top of your current workload. Only list the projects that are relevant to water quality testing or are similar to this solicitation.

Question 3: The following requested information is listed under private as a sub-bullet: contract or task order name, current status, costs (original costs, to include any change orders, remaining balance). Is this information required only for private entities or for all the active contracts/task orders that are listed in Section H?

Answer: The info noted above is for all contracts that are related to water quality testing.

Question 4: On page 8 of the RLI, it states that the Letter of Interest shall not exceed 20 pages. Can you please confirm that the LOI is a pdf document separate from the SF330 requirements?

Answer: Yes, the LOI is a separate document from the SF330 requirements.

This Addendum Number 1 is furnished to all known prospective submitters. Please sign and submit one copy of this Addendum, with signature, with your submittals in GovernmentForms as an acknowledgement of your having received same. You may photo copy this form for your records.

Sincerely,

Savannah Kruse  
Purchasing Specialist

*Savannah Kruse*

Acknowledgement of Receipt of Addendum:

SIGNED: \_\_\_\_\_

COMPANY: \_\_\_\_\_

SLK